

2019-2020 SECONDARY GUIDANCE

JULY				
M	T	W	T	F
1	2	3		
8	9	10		
15	16	17	7.5	C
22	23	24	7.5	7.5
29	30	31		
SEPTEMBER				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				
NOVEMBER				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	NW	7.5	7.5
JANUARY				
M	T	W	T	F
		1	NW	NW
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
MARCH				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
MAY				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

AUGUST				
M	T	W	T	F
			1	2
5	6	7	7.5	7.5
12	13	14	7.5	7.5
19	20	21	7.5	7.5
26	27	28	7.5	7.5
OCTOBER				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
DECEMBER				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	7.5	NW	NW
30	31			
FEBRUARY				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
APRIL				
M	T	W	T	F
		1	2	3
6	7	7.5	7.5	7.5
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
JUNE				
M	T	W	T	F
1	2	3	4	C
8	9	10	11	
15	16	17	18	
22	23	24	25	
29	30			

CONTRACT START 07/18/19
 CONTRACT END 06/11/20
 DAYS IN CONTRACT 216
 HOURS/DAY (REG) 7.5
 PAID HOLIDAYS 5

PH Paid Holiday
 C Closed
 NW Not Worked
 LR Leave Required

0
0
7.5
37.5
22.5
37.5
37.5
37.5
7.5
7.5
37.5
37.5
30
37.5
37.5
37.5
7.5
30
37.5
37.5
30
37.5
7.5
37.5
37.5
30
37.5
37.5
30
37.5
15
7.5
37.5
37.5
37.5
37.5
30

15
37.5
37.5
37.5
37.5
30
37.5
37.5
7.5
30
37.5
37.5
30
37.5
37.5
30
37.5
37.5
30
37.5
37.5
30
37.5
37.5
30
37.5
37.5
30
37.5
37.5
30

col 1 + col 2 = / hours = days
 795 + 825 = 1620 / 7.5 = 216.00

2019-2020 ELEMENTARY GUIDANCE

JULY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
7.5	7.5	7.5		

SEPTEMBER				
M	T	W	T	F
2	3	4	5	6
7.5	7.5	7.5	7.5	7.5
9	10	11	12	13
7.5	7.5	7.5	7.5	7.5
16	17	18	19	20
7.5	7.5	7.5	7.5	7.5
23	24	25	26	27
7.5	7.5	7.5	7.5	7.5
30				
7.5				

NOVEMBER				
M	T	W	T	F
				1
				7.5
4	5	6	7	8
7.5	7.5	7.5	7.5	7.5
11	12	13	14	15
NW	7.5	7.5	7.5	7.5
18	19	20	21	22
7.5	7.5	7.5	7.5	7.5
25	26	27	28	29
7.5	7.5	NW	7.5	7.5

JANUARY				
M	T	W	T	F
		1	2	3
		7.5	NW	NW
6	7	8	9	10
7.5	7.5	7.5	7.5	7.5
13	14	15	16	17
7.5	7.5	7.5	7.5	7.5
20	21	22	23	24
NW	7.5	7.5	7.5	7.5
27	28	29	30	31
7.5	7.5	7.5	7.5	7.5

MARCH				
M	T	W	T	F
2	3	4	5	6
7.5	7.5	7.5	7.5	7.5
9	10	11	12	13
7.5	7.5	7.5	7.5	7.5
16	17	18	19	20
NW	NW	NW	NW	NW
23	24	25	26	27
7.5	7.5	7.5	7.5	7.5
30	31			
7.5	7.5			

MAY				
M	T	W	T	F
				1
				7.5
4	5	6	7	8
7.5	7.5	7.5	7.5	7.5
11	12	13	14	15
7.5	7.5	7.5	7.5	7.5
18	19	20	21	22
7.5	7.5	7.5	7.5	7.5
25	26	27	28	29
NW	7.5	7.5	7.5	7.5

AUGUST				
M	T	W	T	F
			1	2
			7.5	7.5
5	6	7	8	9
7.5	7.5	7.5	7.5	7.5
12	13	14	15	16
7.5	7.5	7.5	7.5	7.5
19	20	21	22	23
7.5	7.5	7.5	7.5	7.5
26	27	28	29	30
7.5	7.5	7.5	7.5	7.5

OCTOBER				
M	T	W	T	F
		1	2	3
	7.5	7.5	7.5	7.5
7	8	9	10	11
7.5	7.5	7.5	7.5	7.5
14	15	16	17	18
7.5	7.5	7.5	7.5	7.5
21	22	23	24	25
7.5	7.5	7.5	7.5	7.5
28	29	30	31	
7.5	7.5	7.5	7.5	

DECEMBER				
M	T	W	T	F
				1
				7.5
2	3	4	5	6
7.5	7.5	7.5	7.5	7.5
9	10	11	12	13
7.5	7.5	7.5	7.5	7.5
16	17	18	19	20
7.5	7.5	7.5	7.5	7.5
23	24	25	26	27
NW	NW	7.5	NW	NW
30	31			
NW	NW			

FEBRUARY				
M	T	W	T	F
3	4	5	6	7
7.5	7.5	7.5	7.5	7.5
10	11	12	13	14
7.5	7.5	7.5	7.5	7.5
17	18	19	20	21
NW	7.5	7.5	7.5	7.5
24	25	26	27	28
7.5	7.5	7.5	7.5	7.5

APRIL				
M	T	W	T	F
		1	2	3
		7.5	7.5	7.5
6	7	8	9	10
7.5	7.5	7.5	7.5	7.5
13	14	15	16	17
7.5	7.5	7.5	7.5	7.5
20	21	22	23	24
7.5	7.5	7.5	7.5	7.5
27	28	29	30	
7.5	7.5	7.5	7.5	

JUNE				
M	T	W	T	F
1	2	3	4	
7.5	7.5			
8	9	10	11	
15	16	17	18	
22	23	24	25	
29	30			

CONTRACT START 07/25/19
 CONTRACT END 06/02/20
 DAYS IN CONTRACT 206
 HOURS/DAY (REG) 7.5
 PAID HOLIDAYS 5

PH	Paid Holiday
C	Closed
NW	Not Worked
LR	Leave Required

col 1 + col 2 = / hours = days
 765 + 780 = 1545 / 7.5 = 206.00

2019-2020 BUS DRIVERS/AIDES & PARAS

JULY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

SEPTEMBER				
M	T	W	T	F
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7

NOVEMBER				
M	T	W	T	F
				7
7	7	7	7	7
NW	7	7	7	7
7	7	7	7	7
7	7	NW	7	7

JANUARY				
M	T	W	T	F
		7	NW	NW
NW	7	7	7	7
7	7	7	7	7
NW	7	7	7	7
7	7	7	7	7

MARCH				
M	T	W	T	F
7	7	7	7	7
7	7	7	7	NW
NW	NW	NW	7	7
7	7	7	7	7
7	7			

MAY				
M	T	W	T	F
				7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7

AUGUST				
M	T	W	T	F
			1	2
5	6	7	8	9
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7

OCTOBER				
M	T	W	T	F
	7	7	7	7
7	7	7	7	7
NW	7	7	7	7
7	7	7	7	7
7	7	7	7	7

DECEMBER				
M	T	W	T	F
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
NW	7	7	NW	NW
NW	NW			

FEBRUARY				
M	T	W	T	F
7	7	7	7	7
7	7	7	7	7
NW	7	7	7	7
7	7	7	7	7

APRIL				
M	T	W	T	F
		7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	

JUNE				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

CONTRACT START 08/12/19
 CONTRACT END 05/22/20
 DAYS IN CONTRACT 188
 HOURS/DAY (REG) 7.0
 PAID HOLIDAYS 8

PH	Paid Holiday
C	Closed
NW	Not Worked
LR	Leave Required

col 1 + col 2 = / hours = days
 651 + 665 = 1316 / 7.0 = 188.00

2019-2020 LESS THAN 12-MONTH SECRETARIES

JULY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
SEPTEMBER				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				
NOVEMBER				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
JANUARY				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
MARCH				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
MAY				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
26	27	28	29	

AUGUST				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
OCTOBER				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
DECEMBER				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
FEBRUARY				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
APRIL				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
JUNE				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	
15	16	17	18	19
22	23	24	25	26
29	30			

CONTRACT START 07/18/19
 CONTRACT END 06/11/20
 DAYS IN CONTRACT 224
 HOURS/DAY (REG) 7.0
 PAID HOLIDAYS 8

PH Paid Holiday
 C Closed
 NW Not Worked
 LR Leave Required

col 1 + col 2 = / hours = days
 784 + 784 = 1568 / 7.0 = 224.00

2019-2020 LESS THAN 12-MONTH DATA ENTRY

JULY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
			18	C 19
22	23	24	25	26
8	8	8	8	8
29	30	31		
8	8	8		
SEPTEMBER				
M	T	W	T	F
2	3	4	5	6
8	8	8	8	8
9	10	11	12	13
8	8	8	8	8
16	17	18	19	20
8	8	8	8	8
23	24	25	26	27
8	8	8	8	8
30				
8				
NOVEMBER				
M	T	W	T	F
				1
				8
4	5	6	7	8
8	8	8	8	8
11	12	13	14	15
NW	8	8	8	8
18	19	20	21	22
8	8	8	8	8
25	26	27	28	29
8	8	NW	8	8
JANUARY				
M	T	W	T	F
		1	2	3
		8	NW	NW
6	7	8	9	10
8	8	8	8	8
13	14	15	16	17
8	8	8	8	8
20	21	22	23	24
NW	8	8	8	8
27	28	29	30	31
8	8	8	8	8
MARCH				
M	T	W	T	F
2	3	4	5	6
8	8	8	8	8
9	10	11	12	13
8	8	8	8	8
16	17	18	19	20
NW	NW	NW	8	8
23	24	25	26	27
8	8	8	8	8
30	31			
8	8			
MAY				
M	T	W	T	F
				1
				8
4	5	6	7	8
8	8	8	8	8
11	12	13	14	15
8	8	8	8	8
18	19	20	21	22
8	8	8	8	8
25	26	27	28	29
NW	8	8	8	8

AUGUST				
M	T	W	T	F
			1	2
			8	8
5	6	7	8	9
8	8	8	8	8
12	13	14	15	16
8	8	8	8	8
19	20	21	22	23
8	8	8	8	8
26	27	28	29	30
8	8	8	8	8
OCTOBER				
M	T	W	T	F
	1	2	3	4
	8	8	8	8
7	8	9	10	11
8	8	8	8	8
14	15	16	17	18
8	8	8	8	8
21	22	23	24	25
8	8	8	8	8
28	29	30	31	
8	8	8	8	
DECEMBER				
M	T	W	T	F
	2	3	4	5
8	8	8	8	8
9	10	11	12	13
8	8	8	8	8
16	17	18	19	20
8	8	8	8	8
23	24	25	26	27
NW	8	8	NW	NW
30	31			
NW	NW			
FEBRUARY				
M	T	W	T	F
	3	4	5	6
8	8	8	8	8
10	11	12	13	14
8	8	8	8	8
17	18	19	20	21
NW	8	8	8	8
24	25	26	27	28
8	8	8	8	8
APRIL				
M	T	W	T	F
		1	2	3
		8	8	8
6	7	8	9	10
8	8	8	8	8
13	14	15	16	17
8	8	8	8	8
20	21	22	23	24
8	8	8	8	8
27	28	29	30	
8	8	8	8	
JUNE				
M	T	W	T	F
	1	2	3	4
8	8	8	8	C 5
8	8	8	8	
8	8	8	8	
				19
				26

CONTRACT START 07/18/19
 CONTRACT END 06/11/20
 DAYS IN CONTRACT 219
 HOURS/DAY (REG) 8.0
 PAID HOLIDAYS 8

PH Paid Holiday
 C Closed
 NW Not Worked
 LR Leave Required

col 1 + col 2 = /
 864 + 888 = 1752 /

hours = days
 8.0 = 219.00

2019-2020 10-MONTH INST. & SECURITY OFFICERS

JULY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

SEPTEMBER				
M	T	W	T	F
2	3	4	5	6
7.5	7.5	7.5	7.5	7.5
9	10	11	12	13
7.5	7.5	7.5	7.5	7.5
16	17	18	19	20
7.5	7.5	7.5	7.5	7.5
23	24	25	26	27
7.5	7.5	7.5	7.5	7.5
30				
7.5				

NOVEMBER				
M	T	W	T	F
				1
				7.5
4	5	6	7	8
7.5	7.5	7.5	7.5	7.5
11	12	13	14	15
NW	7.5	7.5	7.5	7.5
18	19	20	21	22
7.5	7.5	7.5	7.5	7.5
25	26	27	28	29
7.5	7.5	NW	7.5	7.5

JANUARY				
M	T	W	T	F
		1	2	3
		7.5	NW	NW
6	7	8	9	10
7.5	7.5	7.5	7.5	7.5
13	14	15	16	17
7.5	7.5	7.5	7.5	7.5
20	21	22	23	24
NW	7.5	7.5	7.5	7.5
27	28	29	30	31
7.5	7.5	7.5	7.5	7.5

MARCH				
M	T	W	T	F
2	3	4	5	6
7.5	7.5	7.5	7.5	7.5
9	10	11	12	13
7.5	7.5	7.5	7.5	7.5
16	17	18	19	20
NW	NW	NW	NW	NW
23	24	25	26	27
7.5	7.5	7.5	7.5	7.5
30	31			
7.5	7.5			

MAY				
M	T	W	T	F
				1
				7.5
4	5	6	7	8
7.5	7.5	7.5	7.5	7.5
11	12	13	14	15
7.5	7.5	7.5	7.5	7.5
18	19	20	21	22
7.5	7.5	7.5	7.5	7.5
25	26	27	28	29
NW	7.5	7.5		

AUGUST				
M	T	W	T	F
			1	2
			7.5	7.5
5	6	7	8	9
7.5	7.5	7.5	7.5	7.5
12	13	14	15	16
7.5	7.5	7.5	7.5	7.5
19	20	21	22	23
7.5	7.5	7.5	7.5	7.5
26	27	28	29	30
7.5	7.5	7.5	7.5	7.5

OCTOBER				
M	T	W	T	F
	1	2	3	4
	7.5	7.5	7.5	7.5
7	8	9	10	11
7.5	7.5	7.5	7.5	7.5
14	15	16	17	18
7.5	7.5	7.5	7.5	7.5
21	22	23	24	25
7.5	7.5	7.5	7.5	7.5
28	29	30	31	
7.5	7.5	7.5	7.5	

DECEMBER				
M	T	W	T	F
				1
				7.5
2	3	4	5	6
7.5	7.5	7.5	7.5	7.5
9	10	11	12	13
7.5	7.5	7.5	7.5	7.5
16	17	18	19	20
7.5	7.5	7.5	7.5	7.5
23	24	25	26	27
NW	NW	7.5	NW	NW
30	31			
NW	NW			

FEBRUARY				
M	T	W	T	F
	3	4	5	6
	7.5	7.5	7.5	7.5
10	11	12	13	14
7.5	7.5	7.5	7.5	7.5
17	18	19	20	21
NW	7.5	7.5	7.5	7.5
24	25	26	27	28
7.5	7.5	7.5	7.5	7.5

APRIL				
M	T	W	T	F
		1	2	3
		7.5	7.5	7.5
6	7	8	9	10
7.5	7.5	7.5	7.5	7.5
13	14	15	16	17
7.5	7.5	7.5	7.5	7.5
20	21	22	23	24
7.5	7.5	7.5	7.5	7.5
27	28	29	30	
7.5	7.5	7.5	7.5	

JUNE				
M	T	W	T	F
1	2	3	4	5
				7.5
8	9	10	11	12
				7.5
15	16	17	18	19
				7.5
22	23	24	25	26
				7.5
29	30			
				7.5

CONTRACT START 08/02/19
 CONTRACT END 05/27/20
 DAYS IN CONTRAC 196
 HOURS/DAY (REG) 7.5
 PAID HOLIDAYS 5

PH Paid Holiday
 C Closed
 NW Not Worked

col 1 + col 2 = / hours = days
 712.5 + 757.5 = 1470 / 7.5 = 196.00

2019-2020 FOOD SERVICES

JULY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

SEPTEMBER				
M	T	W	T	F
6	6	6	6	6
6	6	6	6	6
6	6	6	6	6
6	6	6	6	6
6				

NOVEMBER				
M	T	W	T	F
				1
6	6	6	6	6
NW	6	6	6	6
6	6	6	6	6
6	6	NW	6	6

JANUARY				
M	T	W	T	F
		6	NW	NW
6	6	6	6	6
6	6	6	6	6
NW	6	6	6	6
6	6	6	6	6

MARCH				
M	T	W	T	F
6	6	6	6	6
6	6	6	6	NW
NW	NW	NW	6	6
6	6	6	6	6
6	6			

MAY				
M	T	W	T	F
				1
6	6	6	6	6
6	6	6	6	6
6	6	6	6	6
6	6	6	6	6

AUGUST				
M	T	W	T	F
			1	2
5	6	7	8	9
12	6	6	6	6
19	6	6	6	6
26	6	6	6	6

OCTOBER				
M	T	W	T	F
	1	2	3	4
6	6	6	6	6
6	6	6	6	6
6	6	6	6	6
6	6	6	6	6
6	6	6	6	6

DECEMBER				
M	T	W	T	F
2	3	4	5	6
6	6	6	6	6
6	6	6	6	6
6	6	6	6	6
NW	6	6	NW	NW
NW	NW			

FEBRUARY				
M	T	W	T	F
3	4	5	6	7
6	6	6	6	6
6	6	6	6	6
NW	6	6	6	6
6	6	6	6	6

APRIL				
M	T	W	T	F
		1	2	3
6	6	6	6	6
6	6	6	6	6
6	6	6	6	6
6	6	6	6	6
6	6	6	6	6

JUNE				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

CONTRACT START 08/06/19
 CONTRACT END 05/22/20
 DAYS IN CONTRACT 194
 HOURS/DAY (REG) 6.0
 PAID HOLIDAYS 8
 MANAGERS HRS 7.0

PH	Paid Holiday
C	Closed
NW	Not Worked
LR	Leave Required

col 1 + col 2 = / hours = days
 564 + 600 = 1164 / 6.0 = 194.00

2019-2020 ASSISTANT PRINCIPALS

JULY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	8	8
29	8	30	8	

0
0
0
16
24

AUGUST				
M	T	W	T	F
			8	8
5	8	8	8	8
12	8	8	8	8
19	8	8	8	8
26	8	8	8	8

16
40
40
40
40

CONTRACT START 07/25/19
 CONTRACT END 06/02/20
 DAYS IN CONTRACT 214
 HOURS/DAY (REG) 8.0
 PAID HOLIDAYS 13

SEPTEMBER				
M	T	W	T	F
8	8	8	8	8
9	8	8	8	8
16	8	8	8	8
23	8	8	8	8
30				

40
40
40
40
8

OCTOBER				
M	T	W	T	F
	8	8	8	8
7	8	8	8	8
14	8	8	8	8
21	8	8	8	8
28	8	8	8	

32
40
40
40
32

PH Paid Holiday
 C Closed
 NW Not Worked
 LR Leave Required

NOVEMBER				
M	T	W	T	F
				8
4	8	8	8	8
NW	8	8	8	8
18	8	8	8	8
25	8	NW	8	8

8
40
32
40
32

DECEMBER				
M	T	W	T	F
2	8	8	8	8
9	8	8	8	8
16	8	8	8	8
23	8	8	NW	NW
NW	8			

40
40
40
24
8

JANUARY				
M	T	W	T	F
		8	NW	NW
6	8	8	8	8
13	8	8	8	8
NW	8	8	8	8
27	8	8	8	8

8
40
40
32
40

FEBRUARY				
M	T	W	T	F
3	8	8	8	8
10	8	8	8	8
NW	8	8	8	8
24	8	8	8	8

40
40
32
40

MARCH				
M	T	W	T	F
8	8	8	8	8
9	8	8	8	8
16	8	8	8	8
23	8	8	8	8
30	8			

40
40
40
40
16

APRIL				
M	T	W	T	F
		8	8	8
6	8	8	8	8
13	8	8	8	8
20	8	8	8	8
27	8	8	8	

24
40
40
40
32

MAY				
M	T	W	T	F
				8
4	8	8	8	8
11	8	8	8	8
18	8	8	8	8
NW	8	8	8	8

8
40
40
40
32

JUNE				
M	T	W	T	F
8	8			
15				
22				
29				

16
0
0
0
0

col 1 + col 2 = / hours = days
 856 + 856 = 1712 / 8.0 = 214.00

2019-2020 12-MONTH

JULY				
M	T	W	T	F
8.75	8.75	8.75	8.75	C
8.75	8.75	8.75	8.75	C
8.75	8.75	8.75	8.75	C
7	7	7	7	7
7	7	7	7	7
SEPTEMBER				
M	T	W	T	F
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
NOVEMBER				
M	T	W	T	F
				7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
JANUARY				
M	T	W	T	F
		7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
MARCH				
M	T	W	T	F
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
MAY				
M	T	W	T	F
				7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
C	8.75	8.75	8.75	8.75

AUGUST				
M	T	W	T	F
			7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
OCTOBER				
M	T	W	T	F
	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
DECEMBER				
M	T	W	T	F
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
NW	NW			
FEBRUARY				
M	T	W	T	F
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
APRIL				
M	T	W	T	F
		7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
7	7	7	7	7
JUNE				
M	T	W	T	F
8.75	8.75	8.75	8.75	C
8.75	8.75	8.75	8.75	C
8.75	8.75	8.75	8.75	C
8.75	8.75	8.75	8.75	C
8.75	8.75			

CONTRACT START 07/01/19
 CONTRACT END 06/30/20
 DAYS IN CONTRACT 260
 HOURS/DAY (REG) 7.0
 PAID HOLIDAYS 9

SPECIAL NOTE
 If you normally work an 8 hour day under these pay types, your long days are 10 hours.
 If you normally work a 7½ hour day under these pay types, your long days are 9 hours 23 minutes.
 If you normally work a 7 hour day under these pay types, your long days are 8 hours 75 minutes

PH Paid Holiday
 C Closed
 NW Not Worked
 LR Leave Required

col 1 + col 2 = / hours = days
 917 + 906.5 = 1823.5 / 7.0 = 260.50

2019-2020 MONTHLY

JULY				
M	T	W	T	F
1 8.75	2 8.75	3 8.75	4 8.75	5 C
8 8.75	9 8.75	10 8.75	11 8.75	12 C
15 8.75	16 8.75	17 8.75	18 8.75	19 C
22 7	23 7	24 7	25 7	26 7
29 7	30 7	31 7		

SEPTEMBER				
M	T	W	T	F
2 7	3 7	4 7	5 7	6 7
9 7	10 7	11 7	12 7	13 7
16 7	17 7	18 7	19 7	20 7
23 7	24 7	25 7	26 7	27 7
30 7				

NOVEMBER				
M	T	W	T	F
				1 7
4 7	5 7	6 7	7 7	8 7
11 7	12 7	13 7	14 7	15 7
18 7	19 7	20 7	21 7	22 7
25 7	26 7	27 7	28 7	29 7

JANUARY				
M	T	W	T	F
		1 7	2 7	3 7
6 7	7 7	8 7	9 7	10 7
13 7	14 7	15 7	16 7	17 7
20 7	21 7	22 7	23 7	24 7
27 7	28 7	29 7	30 7	31 7

MARCH				
M	T	W	T	F
2 7	3 7	4 7	5 7	6 7
9 7	10 7	11 7	12 7	13 7
16 7	17 7	18 7	19 7	20 7
23 7	24 7	25 7	26 7	27 7
30 7	31 7			

MAY				
M	T	W	T	F
				1 7
4 7	5 7	6 7	7 7	8 7
11 7	12 7	13 7	14 7	15 7
18 7	19 7	20 7	21 7	22 7
25 C	26 8.75	27 8.75	28 8.75	29 8.75

AUGUST				
M	T	W	T	F
			1 7	2 7
5 7	6 7	7 7	8 7	9 7
12 7	13 7	14 7	15 7	16 7
19 7	20 7	21 7	22 7	23 7
26 7	27 7	28 7	29 7	30 7

OCTOBER				
M	T	W	T	F
	1 7	2 7	3 7	4 7
7 7	8 7	9 7	10 7	11 7
14 7	15 7	16 7	17 7	18 7
21 7	22 7	23 7	24 7	25 7
28 7	29 7	30 7	31 7	

DECEMBER				
M	T	W	T	F
2 7	3 7	4 7	5 7	6 7
9 7	10 7	11 7	12 7	13 7
16 7	17 7	18 7	19 7	20 7
23 7	24 7	25 7	26 7	27 7
30 NW	31 NW			

FEBRUARY				
M	T	W	T	F
3 7	4 7	5 7	6 7	7 7
10 7	11 7	12 7	13 7	14 7
17 7	18 7	19 7	20 7	21 7
24 7	25 7	26 7	27 7	28 7

APRIL				
M	T	W	T	F
		1 7	2 7	3 7
6 7	7 7	8 7	9 7	10 7
13 7	14 7	15 7	16 7	17 7
20 7	21 7	22 7	23 7	24 7
27 7	28 7	29 7	30 7	

JUNE				
M	T	W	T	F
1 8.75	2 8.75	3 8.75	4 8.75	5 C
8 8.75	9 8.75	10 8.75	11 8.75	12 C
15 8.75	16 8.75	17 8.75	18 8.75	19 C
22 8.75	23 8.75	24 8.75	25 8.75	26 C
29 8.75	30 8.75			

CONTRACT START 07/01/19
 CONTRACT END 06/30/20
 DAYS IN CONTRACT 260
 HOURS/DAY (REG) 7.0
 PAID HOLIDAYS 9

SPECIAL NOTE
 If you normally work an 8 hour day under these pay types, your long days are 10 hours.
 If you normally work a 7½ hour day under these pay types, your long days are 9 hours 23 minutes.
 If you normally work a 7 hour day under these pay types, your long days are 8 hours 75 minutes

PH Paid Holiday
 C Closed
 NW Not Worked
 LR Leave Required

col 1 + col 2 = / hours = days
 917 + 906.5 = 1823.5 / 7.0 = 260.50